

# Association of Conservation Engineers 2008 Conference

Springfield, Missouri  
October 5-9, 2008

## Attendee and Guest Registration

Please use this form to register for the 47th Annual ACE Conference to be held October 5-9, 2008 in Springfield, Missouri. If you have questions or need to make special payment arrangements, please call (406) 273-7224 or 1-866-MEET-110 (toll free). Lodging, activity and program information can also be found online at [www.2008aceconference.org](http://www.2008aceconference.org). Use one form for each attendee. Conference registration includes a free 1-year ACE membership. Mail completed forms to: ACE Conference, Meetings Northwest, LLC, PO Box 2083, Missoula, MT 59806-2083. Or, fax this form with payment information to (406) 273-2494 (credit card payment only).

### Please provide all of the following:

ATTENDEE NAME \_\_\_\_\_

TITLE \_\_\_\_\_

COMPANY/ORGANIZATION/AGENCY \_\_\_\_\_

ADDRESS \_\_\_\_\_

ADDRESS (continued) \_\_\_\_\_

CITY \_\_\_\_\_ STATE/PROVINCE \_\_\_\_\_ ZIP/POSTAL CODE \_\_\_\_\_

PHONE \_\_\_\_\_

FAX \_\_\_\_\_

EMAIL \_\_\_\_\_

ACE MEMBER?  Yes  No

Allow us to better serve you. If you or a guest have any special needs (diet, transportation requirements, etc.) please indicate so here:

\_\_\_\_\_

\_\_\_\_\_

#### CANCELLATION POLICY

Individuals who must cancel their registration can do so 30 days prior to the event and receive a full refund. Individuals who must cancel two weeks to 30 days prior to the event receive a 75% refund, and a 50% refund will be issued for cancellations made one to two weeks prior to the event. Cancellations received less than 1 week from event will not be eligible for a refund. Substitutions, however, are always welcome.

#### OFFICE USE ONLY

Date Received \_\_\_\_\_ Payment method: CK CC OT  
Attendee ID Number \_\_\_\_\_ Packet: YES NO  
Date sent \_\_\_\_\_

### Fees

**Attendee Registration:** To be eligible for the early registration fee, this form must be postmarked by **September 15, 2008**. Select from the following:

	Early	Late
Full Conference Registration	\$300 <sup>00</sup> <input type="checkbox"/>	\$350 <sup>00</sup> <input type="checkbox"/>
One-Day Registration: Date _____	\$100 <sup>00</sup> <input type="checkbox"/>	\$120 <sup>00</sup> <input type="checkbox"/>
Student Registration (full conference)	\$100 <sup>00</sup> <input type="checkbox"/>	\$100 <sup>00</sup> <input type="checkbox"/>

Subtotal Attendee Registration: \_\_\_\_\_

**Guest Registration:** The \$150.00 fee shown below is for the full guest program and covers all activities. Individuals not wanting to attend all events can register separately under Event Tickets. Please complete the following:

_____	\$150 <sup>00</sup> <input type="checkbox"/>
GUEST #1 NAME _____	
_____	\$150 <sup>00</sup> <input type="checkbox"/>
GUEST #2 NAME _____	

**Event Tickets** (for those not registering for the full guest program)

Monday Fish Fry/Shooting - quantity _____	\$ 25 <sup>00</sup> early <input type="checkbox"/>	\$ 35 <sup>00</sup> late <input type="checkbox"/>
Tuesday Branson Trip - quantity _____	\$ 50 <sup>00</sup> early <input type="checkbox"/>	\$ 60 <sup>00</sup> late <input type="checkbox"/>
Wed. Springfield Trip/Lunch - quantity _____	\$ 35 <sup>00</sup> early <input type="checkbox"/>	\$ 45 <sup>00</sup> late <input type="checkbox"/>
Wednesday Banquet - quantity _____	\$ 30 <sup>00</sup> early <input type="checkbox"/>	\$ 40 <sup>00</sup> late <input type="checkbox"/>
Thursday Trip/Lunch - quantity _____	\$ 40 <sup>00</sup> early <input type="checkbox"/>	\$ 50 <sup>00</sup> late <input type="checkbox"/>

Subtotal Guest Registration: \_\_\_\_\_

### Payment (transferred from above)

Attendee Registration \$ \_\_\_\_\_

Guest Registration \$ \_\_\_\_\_

**TOTAL** \$ \_\_\_\_\_

- Check or Money-Order (Payable to Meetings Northwest, LLC)  
 Credit Card (provide all of the requested information)

Circle one - Visa Mastercard American Express

Name (as it appears on the card) \_\_\_\_\_

Number \_\_\_\_\_

Expiration date \_\_\_\_\_

Card Verification/Validation Code (Visa/MC- three digit number on the back of card - usually found in signature area)